

WHAT IS IT?

It sets out the minimum ethical and behavioural standards for all Councils

WHO DOES IT APPLY TO?

Councillors, Council staff, members of Council committees and volunteers

HOW DO I ACCESS IT?

[CBCity Corporate website](#)

WHY DO WE HAVE IT?

It ensures our local community has confidence in the way Council operates as an institution of Government and the functions they exercise on behalf of the community.

THE DO'S



act lawfully and honestly



give your attention to council business when on duty



exercise care and diligence



consider matters consistently, promptly, and fairly and in accordance with Council procedures



work ethically, efficiently, economically, and effectively



ensure land use planning, development assessment and other regulatory decisions are properly made and that all parties are dealt with fairly



comply with the WH&S Act 2011 and take care of your own and others' health and safety



carry out reasonable and lawful directions



ensure that any political activities you take part in do not conflict with your work duties

DON'T

CONDUCT YOURSELF IN A WAY THAT



will bring the council into disrepute



is contrary to law and Council policies



is improper, unethical or an abuse of power



constitutes harassment or bullying or is unlawfully discriminatory



is intimidating or verbally abusive



involves misuse of your position for personal benefit

YOU SHOULD ALSO BE AWARE OF

CONFLICTS OF INTEREST



The Code requires us to manage and disclose any conflicts of interest in a matter you are dealing with.

GIFTS AND BENEFITS



The Code requires us to not accept gifts or benefits offered to us because we work at Council.

USE OF COUNCIL RESOURCES



The Code requires us to not use any Council resources for private purposes or convert Council property for your own use.

FURTHER TRAINING WILL BE PROVIDED UPON COMMENCEMENT